Job Description: Openings for Manager/Assistant Vice President – Process Audit/ Operation Audit in Equitas Small Finance Bank, Chennai (Head Office)

THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA
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CHENNAI

Job Title:

Manager/Assistant Vice President – Process Audit

Qualification:

CA

Experience:

4-6 Year's of experience Internal/ Concurrent / Thematic/ operational Audits in NBFCs/Banks

Job Location:

Equitas Small Finance Bank Ltd , Head Office, Chennai (On-Site).

Skills / Job Responsibilities:

1. Compliance and Process Audit - Periodic Audit of Assets and Liability operations (customer and loan transactions), suggesting preventive and corrective actions for discrepancies found, if any.
2. **Regulatory** – Knowledge of banking regulations (RBI,NPCI,NHB etc...) preferred, but not a must.
3. **Change Management** – assess the impact of regulatory changes on the operations and recommend changes required.
4. **Taxation (Direct / Indirect)**: Ensure the GST/ TDS/TCS/ are applied as per regulation. Latest updates on the Tax. (Direct or Indirect) should be identified and taken up with the respective stake holders within operations and ensure compliance.
05. Review of Process notes/SOPs and ensure adherence during process review and suggest changes in process including process improvements and cost reduction.
06. **Reconciliations**: Review of GLs and Reconciliations to ensure accuracy.
07. **Data analysis skills:** The ability to analyze data to deliver logical conclusions.
08. **Communication Skills:** Strong Communications and interpersonal skills to interact with senior level management to suggest and implement changes.
09. Co-ordination with statutory/Internal/RBI/other regulatory Audits.
10. Team management training and co-ordination with stake holders.

The Bank offers attractive package at par with industry standards, along with excellent opportunities for growth.

Interested Candidates are requested to send their updated resume to Mr. Bedaprakash Parida (email ID - bedapakashp@equitasbank.com) with subject line – **"Compliance and Process Auditor – Jan'2026"**